



### Electronic Communications Authorization Form

Please consider authorizing email delivery of annual budget documents and other HOA correspondence. This environmentally friendly option also reduces mailing and printing costs.

If you agree, please sign the form included in your year-end budget package and return it by fax (888) 857-3999, email [service@hoa-accounting.com](mailto:service@hoa-accounting.com), or mail to 2261 Market Street, STE 4100, San Francisco, CA 94114. Your email address will be kept confidential.

You may also update your preferences online at <https://portal.hoa-accounting.com/>.



### San Jose 311 APP

The San Jose 311 App is a very handy tool! It is where you can request a junk pick up! As we enter cleaning out the closets time of year and find all kinds of unwanted items you can use the 311 App to request a junk pick up right at your home at no additional charge! Just download the 311 App onto your mobile device or you can go to the website at [311.sanjose.gov](http://311.sanjose.gov)

### Do you have billing questions?

Please contact HOA Accounting and they will be happy to help you with your questions.

Email: [service@hoa-accounting.com](mailto:service@hoa-accounting.com)

Phone: (925) 332-2200 option 1



### Strawberry Square H.O.A. Board of Director's

President - Gary Cunningham

Vice President - Richard Chiang

Secretary - Dee O'Hara

Treasurer - Betty Weiner

Director - Andrea Boucher

Director Bill Bruns

Director Donna G.

Director - David Chen

Director - Teresa Shafer

*Thank you all for serving the*

*Strawberry Community!!!*

Strawberry Management  
530 Strawberry Lane San Jose, Ca. 95129  
408.315-0792  
[strawberrymanagement@yahoo.com](mailto:strawberrymanagement@yahoo.com)

Business Hours Monday - Friday 9am - 5pm  
For urgent matters our phone is monitored 24 hours a day 7 days a week. Please leave a voice mail, and we will evaluate the urgency to determine when to return your call.

### Clubhouse Rental Insurance Requirement

When renting the clubhouse, SSHOA's Common Area Insurance Policy requires the Homeowner to obtain an additional insurance certificate naming Strawberry Square HOA Clubhouse on the certificate for the specific date(s) the clubhouse is being rented.

The required coverage amount is \$1,000,000.

This certificate may be obtained through your existing Homeowner's Insurance Policy or purchased from an event insurance carrier.

The certificate must be submitted to Strawberry Management no later than 7 days prior to your event.

Thank you for your understanding and cooperation.

### Tennis Courts

The Grounds Crew blows off the courts on Mondays and Fridays. Please keep in mind we are in the rainy season and leaves continually blow into the tennis courts. When the Grounds Crew have extra time during the week they do check the courts when they can.

Thank you for understanding!

